

Please send this form to University of Passau, Graduate Centre, Nikolastr. 12, 94032 Passau, Germany

Application for a publication grant	Date of receipt by the Graduate Centre:
	Application complete on (date):
Applicant's personal details	
Title, given name(s), family name(s)	
Correspondence address	
E-mail address	
Phone	
Information on the doctoral or habilitation thesis	
Thesis topic (title)	
Supervisor	
Faculty	
Period in which the thesis was written	
Expected total costs	
Expected cost of publication (in EUR)	
Expected editing cost* (in EUR)	
Expected total costs (in EUR)	
* Editing costs can only be subsidised if the thesis was not written in the applicant's native language.	
<p>Have you applied for publication grants elsewhere or are you planning to do so?</p> <p><input type="checkbox"/> Yes, an application was made on (date) to (organisation) for grants amounting to EUR (amount) .</p> <p><input type="checkbox"/> Yes, I am planning to apply to (organisation) for grants amounting to EUR (amount) .</p> <p><input type="checkbox"/> No, I have neither made an application to other bodies, nor am I planning to do so.</p> <p>(Please note: The grant from the Graduate Centre is to be used on a subordinate basis in accordance with item 5.1 of the publication funding guidelines. All other grants have to be exploited before you can use the Graduate Centre grant. Please provide your rationale if you have not applied or are not planning to apply for a grant elsewhere (required):</p>	

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Supporting documents

Please upload the following documents with the application form:

- Confirmation that you were predominantly a member of the University of Passau at the time you were writing your doctoral or habilitation thesis (e.g. matriculation certificate or employment contracts).
- Acceptance as a doctoral or habilitation candidate
- For doctoral theses: proof of work assessed with the highest grade (e.g. marking sheet)
- For habilitation theses: corresponding preliminary certificate or habilitation certificate

The following documents must be submitted to the office no later than three months after the date of the invoice from the publisher or the editorial office:

- Publishing contract
- Publisher's and/or editor's invoice
- Proof that the publication included the statement 'Published with the financial support of the University of Passau'
- Applicant's bank account details

I hereby confirm that the information I have provided is complete and correct.

Place, date, applicant's signature

I undertake to comply with the University's rules for the ascertainment of good research practice and for the investigation of alleged academic misconduct in their latest amended version.

Place, date, applicant's signature